**Sally Jones**

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Dec. 16, 2016

George Smith

Principal

Premier Preschool Academy

412 E. Roseville Parkway, Suite 4

Roseville, CA, 95661

(916) 454-5544

gesmith@ppa.com

RE: Preschool Teacher Position Application

Dear Mr. Smith:

I am writing to apply for the position of Preschool Teacher at Premier Preschool Academy in Roseville. Your organization has a stellar reputation and, considering my years of experience and background in early childhood education, I feel I would make a great addition to your professional teaching staff.

I earned my Bachelors in Early Childhood Education from Sacramento State in 2007. I was an excellent student and absorbed a tremendous amount regarding modern educational theory regarding younger learners, a proclivity I have retained in my own study since graduation. After graduation at Sac State I received a Child Development Associate (CDA) certification, making me a professionally certified teacher for pre-primary learners.

Furthermore, in my years as a preschool teacher at two different and high quality establishments, I have led classes as large as 22 students and taught kids as young as 3 years old. I have been instrumental in helping my schools develop curriculum and programs for their classes, and seen real improvement in students I’ve worked with. For example, a drama program I helped established was responsible for a 50% improvement in speech test scores for our Pre-K students.

With my strong work history and topical education, I am confident I would fit in well at Premier Preschool. If you are so inclined, I would jump at the opportunity to visit you for an interview. Thank you for your time and consideration of my application. I look forward to hearing back from you at your convenience. Thank you again.

Sincerely,

Sally Jones

Enclosed: Resume