|  |  |
| --- | --- |
| 123 Your Address, City, State, Zip(xxx)-xxx-xxxx | your@email.com | **Social Work Resume Sample** |

**RESUME PROFILE**

* Certified MSW with 8+ years of experience helping patients and their families overcome the hardships of substance abuse and stay clean.
* Excel in using person-in-environment perspective to develop effective intervention methods, stopping addiction early on and committing to the step-by-step recovery of clients.
* Possess multiple social work certifications and fluent in both English and Spanish.
* Assisted in the rehabilitation of 90+ addicts to date, with a relapse rate of only 6%.

**certifications & licenses**

* Kentucky Licensed Clinical Social Worker (LCSW), License #1234, Expires June 2018
* Certified Advanced Social Work Case Manager (C-ASWCM), June 2017
* Certified Clinical Alcohol, Tobacco & Other Drugs Social Worker (C-CATODSW), July 2016

**Professional Experience**

**Case Manager |** TruCare, Louisville, KY| May 2012 – Present

* Manage an average of 7 cases simultaneously, providing equal commitment to the full rehabilitation of all victims of substance abuse, as well as helping them attain emotional and social stability
* Supervise the training and activities of 4 BSW Social Work Assistants, ensuring all social services are performed to the highest degree, and exceed company care standards
* Implemented new 12-step-program, resulting in the successful rehabilitiation of 9 clients who were previously unable to overcome their addictions
* Devised a 10-step discharge plan, ensuring clients are not discharged early, and are provided with attentive social services after discharge as long as is necessary

**MSW Intern |** TruCare, Louisville, KY| May 2009 – May 2012

* Assisted caseworker in leading a support group for 14 people who lost family members to drug addiction.
* Observed and evaluated the emotional and mental state of patients, reported to the lead case manager, and helped prevent potential relapses before they occurred
* Conducted psychosocial assessment interviews for incoming clients, as well as follow up assessments for 10 clients every 6 weeks.
* Communicated the emotional, mental, and physical state of clients to their family members and provided counseling whenever needed

**EDUCATION**

**UNIVERSITY OF LOUISVILLE, Louisville, KY**

Master of Science in Social Work (MSW), May 2012

**UNIVERSITY OF KENTUCKY, Lexington, KY**

Bachelor of Arts in Social Work (BSW), May 2009

**Additional Skills**

* Care development and planning
* Counseling
* Crisis Intervention